

MINUTES OF A REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES OF THE BARRINGTON
PUBLIC LIBRARY DISTRICT

A Public Hearing and Regular Meeting of the Board of Library Trustees was held on September 9, 2019, at 7:00 p.m. in the Zimmerman Room of the Barrington Area Library pursuant to notices sent to the board and the press on September 6, 2019.

Present and acting as trustees were:

Don Minner, President
Carolyn Welch Clifford, Vice President
Carrie F. Carr, Treasurer
Denise Tenyer, Secretary
Denise Devereux-Peters
Jan Miller
Bill Pizzi

Also in attendance were:

Dawn Emrath, Barrington Resident
Jesse Henning, Executive Director
Aly Prchal, Head of Youth Services
Cheryl Riendeau, Finance Manager
Lisa Stordahl, Office Manager

I. CALL TO ORDER

President Minner called the meeting to order at 7:00 p.m.

II. ROLL CALL

Lisa Stordahl called the roll.

III. AUDIENCE RECOGNITION AND PUBLIC COMMENT

President Minner welcomed Ms. Emrath to the meeting and asked if she would like to address the board. She declined.

Aly Prchal, Head of Youth Services, was invited to begin her presentation to the board. Ms. Prchal was delighted to update the board on the successful Summer Reading Program. Having one program for everyone, youth and adults, proved to be a great idea. Signups increased by 31% overall, and every age group showed an increase in participation when compared to 2018. The two main goals of this year's program; families participating together and increased adult participation, were both accomplished. The library is grateful to the local businesses and organizations that contributed prizes this year including Barrington Park District, Pinot's Palette, Barrington's White House, Pinstripes, and the Windy City Bulls.

IV. APPROVAL OF THE MINUTES

The minutes from both the August 12, 2019 Regular Meeting and Executive Session Meeting were reviewed. There were no questions or corrections to either set of the minutes. A motion to approve the Regular Meeting minutes and Executive Session minutes as presented was made by President Minner, seconded by Ms. Clifford.

Ayes: Carr, Clifford, Devereux-Peters, Miller, Pizzi
Nays: None
Abstain: Minner, Tenyer
Absent: None
Motion: CARRIED.

V. MISCELLANEOUS REPORTS / BUSINESS

President's Report

Treasurer's Report

Ms. Carr presented the Treasurer's report. Beginning balance was \$9,564,047.99 with receipts of \$992,025.20 and expenditures of \$553,679.66; leaving an ending balance of \$9,996,618.23. Two months into the fiscal year, revenues are 25.46% of anticipated, and expenditures are 12.37% of the budget.

Ms. Carr moved to approve the Treasurer's Report and bills for payment as presented. Ms. Tenyer seconded the motion.

Ayes: Carr, Clifford, Devereux-Peters, Miller, Minner, Pizzi, Tenyer
Nays: None
Abstain: None
Absent: None
Motion: CARRIED.

Executive Director's Report

Director Henning reported that the construction work is well underway. The Administrative staff has been moved out of their office space for the time being to allow for the roof to be reinforced so the new cooling tower can be installed. The woodwork in the meeting rooms and atrium is being sanded and stained, and the tuckpointing work is coming along nicely.

VI. REPORTS OF COMMITTEES

The Policy Committee will meet on Tuesday, September 24, 2019, at 7:00 p.m. in the Zimmerman Room.

VII. OLD BUSINESS

There was no old business.

VIII. NEW BUSINESS

Director Henning presented Ordinance 2019-3, Ordinance providing for budget and appropriations of Barrington Public Library District, Cook, Kane, Lake, and McHenry Counties,

Illinois for the Fiscal year beginning July 1, 2019 and ending June 30, 2020. Mr. Pizzi moved, and Ms. Carr seconded, to adopt Ordinance 2019-3 as presented.

Ayes: Carr, Clifford, Devereux-Peters, Miller, Minner, Pizzi, Tenyer
Nays: None
Abstain: None
Absent: None
Motion: CARRIED.

Ordinance 2019-4, Ordinance authorizing levy of an additional tax for maintenance, repairs, and alteration of the library building and equipment was presented, by Director Henning. Mr. Pizzi moved, and Ms. Devereux-Peters seconded, to adopt Ordinance 2019-4 as presented.

Ayes: Carr, Clifford, Devereux-Peters, Miller, Minner, Pizzi, Tenyer
Nays: None
Abstain: None
Absent: None
Motion: CARRIED.

Director Henning recommended that the library hire a supplemental attest service to corroborate the annual library audit. President Minner made a motion to authorize the Executive Director to engage Duffner and Company, P.C. for supplemental audit attest services not to exceed \$1000.00. Ms. Clifford seconded the motion.

Ayes: Carr, Clifford, Devereux-Peters, Miller, Minner, Pizzi, Tenyer
Nays: None
Abstain: None
Absent: None
Motion: CARRIED.

A discussion was held in regards to what to do with the remaining monies left in the Marge Luther Donation. President Minner asked that Director Henning find and review the file that contains the information and history of the gift. The board agreed to table discussion of the topic until the file and information are found and reviewed.

Director Henning asked the board to consider the Amendment to Professional Services Agreement 2018-2019 Capital Improvements, Engberg Anderson. The bottoms of some of the columns in front entrance overhang are starting to deteriorate and should be fixed. President Minner moved to authorize Director Henning to sign the Amendment to Professional Services on behalf of the board. Ms. Clifford seconded the motion.

Ayes: Carr, Clifford, Devereux-Peters, Miller, Minner, Pizzi, Tenyer
Nays: None
Abstain: None
Absent: None
Motion: CARRIED.

Director Henning presented the Village of Hoffman Estates TIF Proposal to the board. He will be representing the library on the Joint Review Board later this week and would like to know how the board would like him to proceed. The library's attorneys have looked it over and have advised that it could prove to be a net benefit to the library in the long-run. President Minner made a motion to authorize the Executive Director to vote for the TIF proposal at the Joint Review Board Meeting. Ms. Clifford seconded the motion.

Ayes: Carr, Clifford, Devereux-Peters, Miller, Minner, Pizzi, Tenyer

Nays: None

Abstain: None

Absent: None

Motion: CARRIED.

IX. GENERAL INFORMATION

VI: ADJOURNMENT

There being no further business, a motion to adjourn the meeting was made by President Minner and seconded by Ms. Carr. All voted aye. **The motion passed unanimously.**

The meeting adjourned at 8:05 p.m.

/s/ Denise Tenyer

Secretary